

PLANNING & ZONING COMMISSION MEETING

CITY OF DYERSVILLE

Wednesday, August 12, 2020

With low cases of novel coronavirus, COVID-19, the Dyersville Planning & Zoning Commission meeting was held as an electronic meeting since it was impossible to be held in-person at the City Hall Council Chambers. The electronic meeting protected the commission members, city staff, and the public from the possible spread of the virus. Commission Members and City Staff attended the electronic meeting offsite.

Meeting called to order by Chairman Dan Olberding at 6:01 P.M.

Roll Call: Present: Commission Members: Ryan Cahill, Roger Gibbs, Tim Nefzger,
Dan Olberding, Wayne Stelken, Matt Tauke
Absent: Mike Schlichte, Bec Willenborg

City Administrator, Mick Michel, stated that due to COVID-19 pandemic, the Planning and Zoning meeting was being held electronically. The meeting would not be Zoom recorded but there would be an audio recording.

1st Item: Approve Minutes of the July 13, 2020 Meeting

Chairman Olberding asked for questions or comments and there were none.

Roger Gibbs made a motion to approve the July 13, 2020 Minutes. Motion seconded by Tim Nefzger.

Roll Call Vote: **Ayes:** Ryan Cahill, Roger Gibbs, Tim Nefzger, Dan Olberding,
Wayne Stelken, Matt Tauke
Nays:

Motion Carried

2nd Item: Approve Minutes of the August 10, 2020 Meeting

Chairman Olberding asked for questions or comments and there were none.

Roger Gibbs made a motion to approve the August 10, 2020 Minutes. Motion seconded by Ryan Cahill.

Roll Call Vote: **Ayes:** Ryan Cahill, Roger Gibbs, Tim Nefzger, Dan Olberding,
Wayne Stelken, Matt Tauke
Nays:

Motion Carried

3rd Item: Receive & File Delaware County Board of Supervisors Minutes – Appointment of Daniel Olberding and Wayne Stelken to the Dyersville Planning & Zoning Commission – 5-year terms.

Recording Secretary Panton advised this was put on the agenda to have record of the Delaware County re-appointments.

Chairman Olberding asked if it was correct that both Stelken and him were appointed at the same time. Panton advised Delaware County has both members appointed at the same time, each for a 5-year term.

After no further discussion, Wayne Stelken made a motion to Receive & File Delaware County Board of Supervisors Minutes. Motion seconded by Dan Olberding.

Roll Call Vote: **Ayes:** Ryan Cahill, Roger Gibbs, Tim Nefzger, Dan Olberding,
Wayne Stelken, Matt Tauke

Nays:

Motion Carried

4th Item: Approve Final Plat of Steffensmeier Place No. 3, Dubuque County, Iowa.

Nick and Lisa Mescher were in attendance and advised they are purchasing a 6-acre lot and are re-zoning a portion of that for a house they plan to build in about 5 years. This is not within the city limits and Dubuque County will rezone the area for the house.

City Administrator Mick Michel advised the City does not guide the zoning only the platting. He had no issues with the plat. Michel wanted to make sure Nature Trail and the right-of-way stayed in place.

Chairman Olberding asked if there were any issues from the neighbors. Recording Secretary Panton advised she was contacted by one neighbor who requested a copy of the plat. After he received it, he replied he was fine with everything.

Chairman Olberding asked if the City was alright with the access and Michel advised he was. Olberding also asked if Bonnie Steffensmeier had wanted to join the meeting. Nick Mescher advised he was in contact with Steffensmeier and she was Ok with everything and did not want to join the meeting.

Committee Member Nefzger asked if the county required a minimum number of acres for a parcel. Mescher advised they require 39 acres and since he is part owner of the property, they are allowed to do a 6 acre parcel.

After no further discussion, Matt Tauke made a motion to approve the Final Plat of Steffensmeier Place No. 3, Dubuque County, Iowa. Motion seconded by Wayne Stelken.

Roll Call Vote: **Ayes:** Ryan Cahill, Roger Gibbs, Tim Nefzger, Dan Olberding,
Wayne Stelken, Matt Tauke

Nays:

Motion Carried

Meeting adjourned at 6:15 PM on a motion by Ryan Cahill, seconded by Matt Tauke.

Lori A. Panton

Lori A. Panton – Recording Secretary

8/12/20

Date